



# AGM **INFO NIGHT**

**10<sup>th</sup> June 2026**

Neurosurgery/Neurology/Clinical Neuroscience/  
Neurophysiology/Interventional Neuroradiology



# GLASGOW NEURO

Neurosurgery/Neurology/Clinical Neuroscience/  
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## Committee Roles

**Immediate Past President**

**Honorary Neurology Chair**

**Honorary Neurosurgery Chairs**

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President  
Reza Tahmid

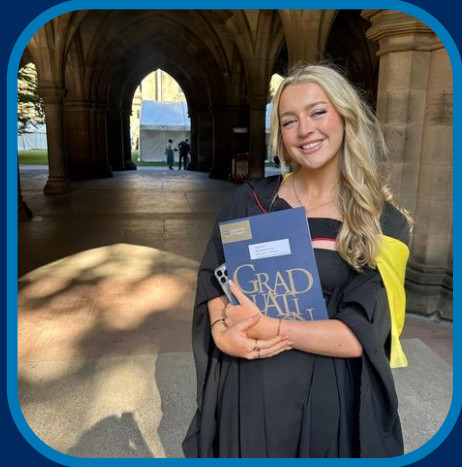
## Committee Roles

### President

- Served on committee for **1 year min.**
- Represents Glasgow Neuro Society
- Focuses the committee's attention on matters of governance (structure, relationships)
- Plans and chairs meetings, agendas, reviews and authorises minutes (along with secretary)
- Coordinates research involvement, including matters surrounding conference proceedings

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Vice President  
Abbie Simpson

## Committee Roles

### Vice-President

- Acts in a supplementary role to President
- Greater focus on individual task management and/or leading society's secondary tasks
- Maintains the society website

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Secretary  
Ebrahm Alkhashti

## Committee Roles

### Secretary

- Supports the Executive in smooth functioning of the committee
- Ensures meetings are effectively organised and minuted
- Maintains effective records
- SRC affiliation, Room bookings, Membership list, Digital files, E-mail organisation
- Primary contact for e-mail communication

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Treasurer  
Ishaan Mishra

## Committee Roles

### Treasurer

- Oversight of financial viability of the society
- Budget management for events
- Monthly and Annual accounts
- Arrange auditing of accounts
- Membership and event fee collection
- Maintenance of Sponsor relationships

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Welfare Officer  
Sanshika  
Bhardwaj

## Committee Roles

### Welfare Officer

- Supports the committee and ensures everyone is coping well
- Potential to organise socials and mental health events
- Ample opportunity to work with committee members and help other roles

**HEAR accredited now!**

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Neuroradiology



Conference  
Convenor  
Tazwar Rajib



Conference convener  
Jerry Li



Conference Convenor  
Snehi Satsangi

## Committee Roles

### Conference Convenors x2

- Neurosurgical and Neurological Conveners work in tandem
- Aids with on-the-day running
- Conference programme design and conference publicity (with support from Marketing Officer)
- Management of all communications regarding conference - venue arrangements
- Certificates for attendees and poster presenters

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Educational Officer  
Lin Teoh



Educational Officer  
Aditya Pandey

## Committee Roles

### Education Officer x3

- Organises extracurricular teaching course running from September - May
- Arranges feedback using standardised teaching proforma and issues certificates
- Maintains up-to-date ILOs
- Maintains accurate record keeping of lecturers to secure teaching points for CST/IMT and ST3
- Good for those interested in medical education and teaching
- Historically a good role to show extensive work/commitment and progress to Exec

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Clinical Skills  
Officer  
Sarah Gilhooley

## Committee Roles

### Clinical Skills Officer

- Organises biannual society mock OSCE events and clinical skills sessions
- Books and requisitions appropriate clinical materials
- Recruits simulated patients and assessors
- Distributes and collects feedback forms
- Good for those interested in medical education and teaching

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## Committee Roles Marketing Officers



Marketing Officer  
Rithvik Gali



Marketing Officer  
Sakshi Nanda

- **Cornerstone of Glasgow Neuro's growth!**
- Responsible for social media output including event advertisement on Facebook, Instagram and Twitter
- Supports conference convenors with conference publicity and programme booklet design
- Proficiency in **Canva** or similar design software is required. **Applicants must submit a sample post design as part of their application**
- We welcome applicants with a creative vision for short-form video content, including **reels and similar formats**
- Historically also a good role to show extensive work/commitment and progress to Exec

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Senior Rep  
Shaha Alajeel



Junior Rep  
Alicia Chee

## Committee Roles

### Senior and Junior Rep

- Support members with other society events
- Open to anyone with a keen interest in the neuro specialties
- Good position to build connections with other committee posts
- Junior rep only open to 1st or 2nd year students
- Senior rep open to 3rd year onwards

## How to apply

Written application for committee role

Email: [president@glasgowneuro.co.uk](mailto:president@glasgowneuro.co.uk)

Deadline: [03/07/2026 17:00](#)

- Submit max **300 word** statement on why you wish to be a member and what you can contribute to the improvement of the society
- Include **a relevant 1 page CV** e.g. prior committee positions, evidence of dedication to the clinical neurosciences, organisational abilities etc.
- Include **up to 2 preferred roles**. Additional roles of interest can be listed at the end of the application.
  - *Format applications as name, student number, course, current year group, preferred roles, personal statement, additional roles, CV.*
- Applications will be **anonymised** before review by Neurosurgical and Neurological Chairs
- Once graded, each position will be filled by the most suitable applicant
- Successful applicants will be informed via email
- Handover will be arranged individually over Zoom
- **Be prepared to start from the week of the 6<sup>th</sup> of July \***

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## Advice for applying

- Experience in specific roles applied for is not compulsory but desirable
- Junior students are encouraged to apply for ordinary committee positions to gain experience
- All members have specific duties but are welcome to be involved in other aspects of society running including individual projects
- **Membership on multiple committees is discouraged** due to the high workload involved with this society
- It is extremely important you don't use **AI for anything!**
- **For education officer, ideally, tell us your overall grades every year in medical school.**
- **For social media, you must submit a sample post design as part of your application.**

**Mention any previous committee roles in other societies and be clear on what you did for them - will be checked/verified**

If you haven't got any experience, it's okay! Just state why you want to be involved and what you would hope to gain from being in the committee

Applications are open to students from any course :)

**Last but not least, DO NOT LIE**

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## AN IMPORTANT NEW ADDITION\*

**FOR CURRENT COMMITTEE MEMBERS ONLY (No word limit)**

Please include an additional separate section that:

- Lays out in **EXTENSIVE detail** what you did for your role this year.
- Tasks and their outcomes (includes tasks that was asked of you and **tasks that weren't asked of you**).
- Efforts made outwith your role this past year. Examples include but are not limited to: Teaching **Beyond the Brain, organising or marking any mock osce, managing workshops** etc.(not just showing up on the day)
- Please also include **outcomes**. As an example: if you offered to help out with sponsors, what was the outcome? Did you manage to secure funds? Did you help facilitate a partnership with a company or consultant for next year? Etc



**Good Luck!**